



5th ANNUAL  
— SA PREMIER —  
BUSINESS AWARDS

**SMME Award**

**Contact Details:**

Title..... First Name..... Surname.....  
Business Telephone..... Mobile Number.....  
Email..... Designation.....

**Company Details:**

Name of Company/ Organization  
.....

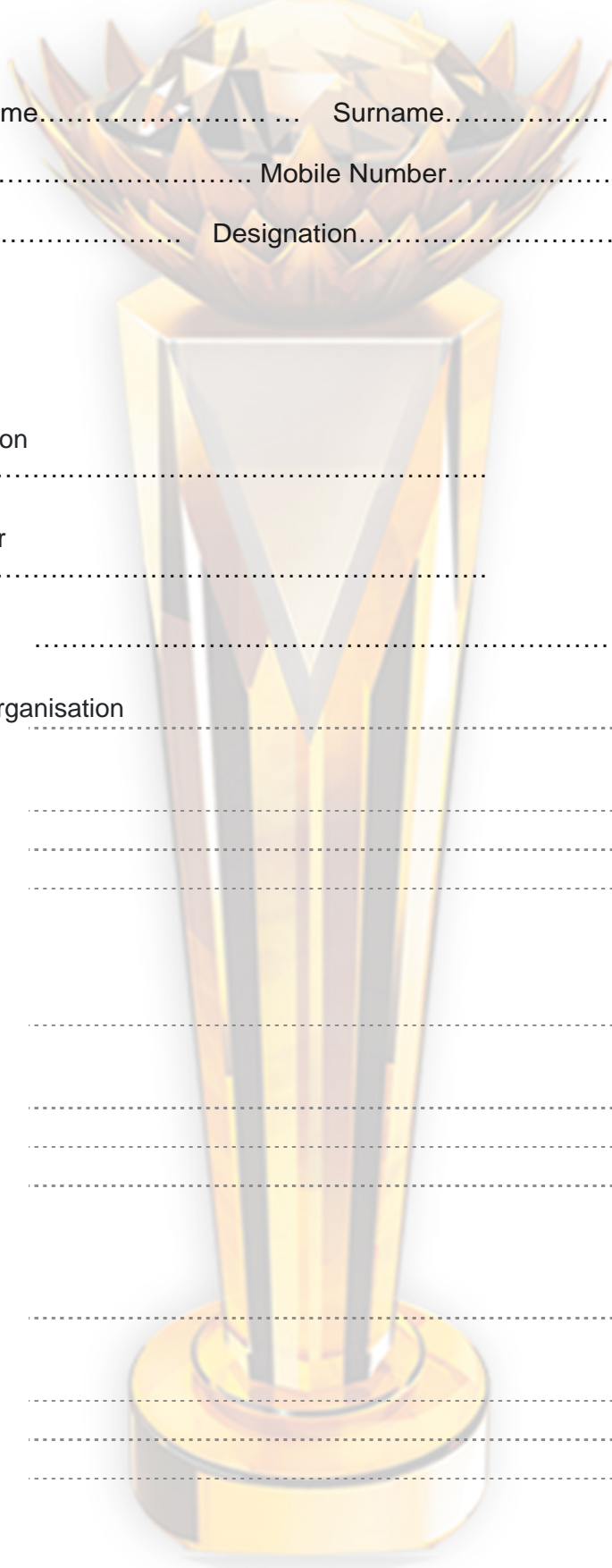
Company Registration Number  
.....

Income Tax Number .....

Brief overview/description of organisation  
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.....  
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Trading address  
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Postal Address  
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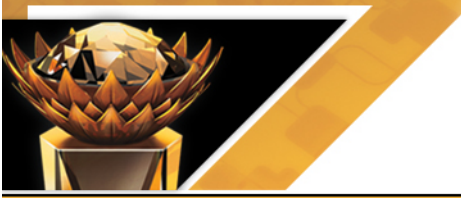


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## Business Size

- EME (Turnover < R10 Million) 100% Black Owned (Level 1)
- EME (Turnover < R10 Million) 51% Black Owned (Level 2)
- EME (Turnover < R10 Million) <51% Black Owned (Level 4)
- QSE (R10 Million < Turnover < R50 Million) 100% Black Owned (Level 1)
- QSE (R10 Million < Turnover < R50 Million) 51% Black Owned (Level 2)
- QSE (R10 Million < Turnover < R50 Million) <51% Black Owned (with B-BBEE Scorecard)
- QSE (R10 Million < Turnover < R50 Million) <51% Black Owned (with B-BBEE Scorecard)
- Generic Entity (Turnover >R50 Million) With B-BBEE Scorecard
- Generic Entity (Turnover >R50 Million) Without B-BBEE Scorecard

## Industry:

- Manufacturing
- Services
- Retail
- Agriculture, Forestry and Fishery
- Tourism
- Marketing
- Property
- Information, Communication Technology
- Financial Services
- Mining
- Transport
- Liquid Fuels

## Mandatory Documents

Please ensure that the following documentation is attached with your application

- B-BBEE Certificate or B-BBEE Affidavit**

A B-BBEE-rating certificate is a document that indicates a company's level of BEE compliance.

- Company Directors ID Documents**

All the Identity Documents of the listed company directors and shareholders indicated on the company registration from CIPC.

- Tax Clearance Certificate**

A Tax Clearance Certificate (TCC) is a document issued by SARS confirming that the applicant's tax affairs are in order.

- Company Registration Documents**

A company registration document issued by CIPC.

- UIF Certificate**

A certificate of compliance issued by the UIF.

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## SMME Award

This award category recognises small, medium and micro enterprises (SMMEs) as a key enabler of economic growth and employment in South Africa. The award targets SMMEs with less than 300 employees and a turnover below R100 Million. The company should illustrate its sustainability as well as future potential to grow and create more local jobs.

Complete all mandatory information and documents for this category in order to successfully submit your entry.

### 1) Past 3 fiscal year company turnover.

#### Year Turnover

2013/2014

2014/2015

2015/2016

### 2) Company net profit over the past 3 fiscal years.

#### Year Net profit

2013/2014

2014/2015

2015/2016

### 3) Jobs opportunities created.

#### Year Number of jobs

2013/2014

2014/2015

2015/2016

### 4) Please indicate to what extent your organisation adheres to local supplier development by providing the percentage of overall spend in reference to preferential procurement.

#### Year Percentage

2013/2014

2014/2015

2015/2016



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5) Please describe your unique selling proposition and unique competitive advantage.

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6) Please elaborate on how you have grown your brand awareness as well as promoted your goods and/or services to date.

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7) Please provide details about your skills development training initiatives completed within your organisation.

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8) Indicate number of people that have benefitted from this skills development programme (Applicant to attach skills development plan).

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9). Please provide a paragraph detailing why you think your company should win the SMME Award.

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## Additional Documents

Please ensure that the following documentation is attached with your application

Skills Development Programme/Plan

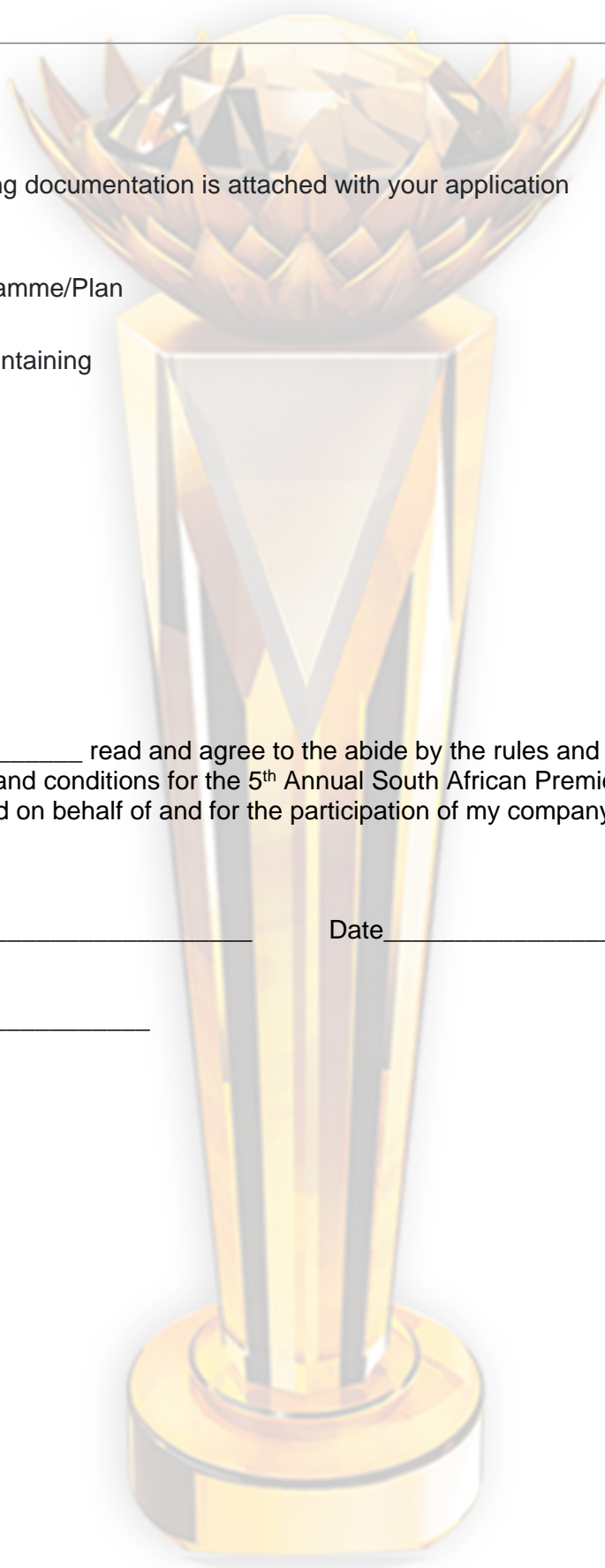
Employee spreadsheet containing  
Name  
Surname  
ID Number  
Average Salary

## Declaration

I \_\_\_\_\_ read and agree to abide by the rules and regulations as stipulated in criteria, entry rules and terms and conditions for the 5<sup>th</sup> Annual South African Premier Business Awards. I declare that all the information supplied on behalf of and for the participation of my company in these awards is true and correct.

Name and surname \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_



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